

POA Annual Board Meeting

January 27, 2024

## Agenda

- Call to Order Mike Lange
- Certification of a Quorum Mike Lange Review and Approval of 3Q Board Meeting Minutes Dan Wittner
- Board of Directors Announcement Mike Lange
  - New Board Member
- Consolidation of CCRs Voting Results Welcome New POA Members Mike Lange
- Election of POA President Kent Graham
- 2023 Year in Review All
  - Security
  - Roads
  - Fences
  - Irrigation
- 2024 POA Enhancements to Lakecliff Experience Survey
- Review and Approve 2023 Financial Results Kent Graham
- Committees
  - Community Engagement Update Laurie Chapman
  - ACC Update Bob Randle 0
  - Cottage Committee Update Pat Trojanowsky Homeowners Forum 3 Minute Time limit
- Adjourn
- POA Board Executive Session



Call to Order, Certificate of Quorum, Previous Meeting Minutes





### Board Announcement





### Ira Wallace



#### Biography

Ira Wallace comes to Lakecliff originally from Kansas. Holding both math and business degrees, he became successful in the agriculture industry with his own 4500-acre wheat operation for 30+ years. In 2002, and after losing his two best combine drivers to marriage (his daughters!), he sold the farming operation and moved to Colorado Springs where he ventured into the financial services industry. In 2014, he and his wife, Elaine, of 51 years, moved to Austin chasing grandchildren.

Over the years, Ira has honed his people skills and focused on being a Medicare specialist. He has presented countless Medicare workshops and assisted literally thousands of individuals in educating and helping them make sound health coverage decisions.

Ira and Elaine are now enjoying being part of the close-knit Lakecliff community and look forward to forming solid friendships...and playing a bit of golf! They work together in serving their many clients and boast of three grandchildren."



## Consolidation of CCRs Vote Results

- Voting concluded on December 24, 2023
- Total Votes outstanding 199
- Total Votes Cast 158 79.4%
- Total Votes Yes 153 76.9%
- Total Votes No 5 2.5%

**Consolidation Vote Passes** 



## Welcome to Our New Homeowners

- Guy & Kathleen Buononato
- Jon & Sally Niess
- Calea & Andrew Vickery
- Kelli & Steve Appelbaum
- Dylan & Keila Cozens
- Taylor O'Brien
- Brian & Michelle Traudt
- Tom & Evy Conwell
- Zane & Shelene Windham



## Thank You

Thank you to our volunteers who serve the POA, the POA Board and Committees

- Mike Lange President
- Dan Wittner Vice President and Secretary
- Kent Graham Treasurer
- Nancy McCormick Board
- Scott Walther Board

- Steve James ACC Committee Chair
- Bob Randle ACC
- Greg James ACC
- Laurie Chapman Community Engagement Committee Chair
- Pat Trojanowsky Cottages Committee Chair



# Election of New POA President





### 2023 Year in Review





## 2023 Continued focus on Sustainability

- In 2021, we began a journey to understand all the things that impacted our lifestyle
  - Electric
  - Water
  - Sewage
  - Roads
  - Irrigation
  - Lakecliff Life Amenities
- 2023 was focused on the continued viability and long-term sustainability of Lakecliff



## Actions Taken

- Financial Stability long-term Continued our 5 Year Financial Plan implementation
- Security in the Community Implemented new state of the art Security Platform and solutions to help better enable the POA to manage the Entry and Exit of Members and Guests
- Roads Continued to monitor road conditions in the community. Saw some significant impacts on roads due to heat
- Fences Continued to monitor the conditions of our ~9,000 feet of our fence lines and took action to repair the most damaged portion on Hayne Flat Road
- Drinking water and sewage Continue to work closely with Aqua Texas on ways to manage our Drinking
  water the most effectively. Identified several actions to be taken to ensure our Well is not stressed due to
  people using Aqua to irrigate. Also, improvements by Aqua on our Well and our Sewage transfer station
  should support Lakecliff far better going forward
- Irrigation Significant work on our irrigation infrastructure in 2023. Multiple Cut-off valves installed to allow the POA to patrician water flow to any affected/broken infrastructure in the community allowing us to cut our water loss



Security Roads Fences Irrigation Aqua Texas – Water and Sewer





## Security

- Implemented New Technology Platform TekWave in late April 2023
- Leveraged Allied Universal to choose and implement TekWave Solution
- Conducted online and in person training to help POA, Golf and Tennis Members get up to speed on the new technology
- Installed 2 new gate openers on the Member Gate which went active with the implementation in April
- Replaced Aging Gate openers on Visitor Entry and outbound gates
- Installed all new Video Monitoring cameras and recording equipment to allow the POA to monitor real time activity and access recorded data any time of people entering and exiting Lakecliff
- Implementation went in 2 phases
  - Member Gate went live with Car Tags Provided over 700 Car tags to POA, Golf and Tennis Club Members to make the transition go smoothly
  - Visitor Gate went live 2 weeks later removing the old technology
- Contacted and sent over 100 QR codes sent to contractors for ease of entry (Trash, FedEx, UPS, Propane, Lawn Care..etc)
- First month of service was filled with minor issues
  - Car tags on the wrong side of the car
  - Kiosk issues that led to them hanging....2 Kiosk replaced
  - User issues with how to leverage App...Multiple in person support sessions
- A Big Change and Upgrade for Lakecliff
- Data For the first time the POA had data of who was coming and going from Lakecliff and the volumes were staggering
- Is everyone using the system to the fullest No...But we are getting there
- Just implemented Remote Guards for After Hours Entry 7PM to 7 AM in December 2023
- More to come License Plate Reader (Server was installed but was not working. Ordered new one and should be functional in early 2024)





## Security

- Stats for 2023 As of 1.18.2024
  - 60,120 Transactions processed
    - 37,067 Gate Tags read
    - 23,053 Visitor QR codes read
      - 13,085 Contractors
      - 4,145 Visitors
      - 5,331 Permanent Visitors
      - 507 Parties
  - Actual transactions normalized to count tailgating at multiplier of 1.5 = ~90,180
  - Number of People based on occupancy multiplier of 1.5 = ~135,270
  - Average Entries daily were 122
  - 152 Mobile users and 73 Web Browser users



## Roads



- The POA did extensive repairs in late 2022
- Had Lone Star Paving come out to give us a status on the roads
- Reviewed in September
- Roads have seen some additional cracking and in some cases, separation
- Board determined to hold off repairs in 2023 since necessary repairs will not meet the financial commitments required to bring in heavy equipment
- Intent is to hold our funds for this year, add funds next year and then do significant work as required
- Cost of road repair continues to increase due to big increases in petroleum products
- As mentioned previously, the maintenance plan will cost us approximately \$75,000 annually depending on the extent of road deterioration
- The intent is always to work within our budget and not require a Special Assessment

## Fence Priorities

- Lakecliff has over 9,000+ feet of fence line to maintain
- Work was completed on Hayne Flat Road fence line
  - Posts replaced
  - Slats replaced
  - Painting to come after installation
- The POA Board believe that we have addressed the major issue with the fences
- We will continue to make emergency repairs as required such as slat replacement, post replacement and painting
- All fence line will be reviewed ongoing to address any major issues as they arise





## Fence Work in Progress





## Irrigation

- Identified all Shut-off valves and completed work on 2 specific sections that could allow us to cut-off certain sections
- The level of effort to replace these Shut-off valves was significantly more complicated than expected
- Hired an expert in commercial water utility work to conduct the work
- Due to the extensive repairs, it caused longer term outages of irrigation which had an effect on people's yards
- We will continue replacing Shut-off valves in 2024 as needed
- We encourage all homeowner using POA irrigation water to have your systems checked to minimize water loss
- Aqua Texas will begin review of RPZs in Lakecliff in 2024. This is long overdue as some have been incorrectly installed by non-approved TCEQ contractors
- Irrigation options to be limited to POA Irrigation and Lake Straws going forward in 2024. No Aqua water will be allowed for Irrigation









## Progress Made





## Aqua

- Met multiple times with Aqua Leadership. Here are the Key Takeaways from 2023 Meetings
  - Lakecliff continues to stand on its own unless something happens to our equipment
  - If that happens, Lakecliff will default to Aqua tanks in Barton Creek
  - Aqua has done a significant amount planning to address water shortages due to Lake Travis low levels
  - Rebuilt Barton Creek water treatment plant
  - Updated Lakecliff's Lift Station (Sewage Holding tank)
  - Fixed and upgraded the Lakecliff Well Pump system
  - Added Drip Irrigation field
  - Added new storage tanks for Ground Water

#### RPZs

- ~23 houses in Lakecliff have RPZs that allow switching water sources for irrigation Aqua, Lake, POA Water
- These have been installed by irrigation contractors mostly and working with Aqua we realize that we could potentially have a problem with our drinking water being contaminated if the RPZs are not working appropriately
- Working with the President of Aqua, we will begin a mandatory program to TCEQ certify and monitor the RPZs to ensure no contamination is possible
- To protect our drinking water Well, Aqua and Lakecliff POA will request all homeowners with RPZ have them checked and ensure they are turned to POA water only for irrigation



## Water Conservation - Reminder

#### **LCRA Notice**

"Due to extremely dry conditions throughout the basin, LCRA is implementing drought response Stage 2 under the Drought Contingency Plan

You and other domestic use, temporary, and landscape irrigation and recreational use water customers should continue following the maximum twice-per-week watering schedule:

Wednesdays and Saturdays for addresses ending in odd numbers. Thursdays and Sundays for addresses ending in even numbers. Hours: Midnight to 10 a.m. and 7 p.m. to midnight."

- The POA Board has sent out notices to the POA Members regarding this
- The POA Board has posted on our website Lakecliff.com the Aqua and Lakecliff Drought Contingency Plans and the Water Conservation Plan
- LCRA has mandated that we move to 2 days a week watering schedules going forward



## LCRA Stage 2 – Impact

- Lakecliff is at **Stage 2** now which allows residents to water 2 times a week
- Aqua and Lakecliff POA are mandating that Aqua use for irrigation is no longer acceptable. It depletes our drinking water reserves
- Use of hose bibs for watering flowers and plants near the house is acceptable
- Washing cars is acceptable
- You may find more information on Lakecliff.com and choose the Lakecliff on Lake Travis site. Under Governing Documents there is our Water Conservation Plan and our Drought Contingency Plan



#### 2024 Survey of POA Member What Enhancements to the Lakecliff Experience do POA Members want?





### Financial Results





#### POA Summary Income Statement

Lakecliff on Lake Travis POA Summary Income Statement YTD 12/31/2023

	YTD Actual	Annual Budget	Actual vs Budget
Income	TTD Actual	Buuget	Buuget
POA	258,199	265,328	(7,129)
Cottage/Villa	41,977	50,580	(8,603)
Development	23,500	65,000	(41,500)
Irrigation	122,884	102,000	20,884
Total Income	446,560	482,908	(36,348)
<u>Expense</u>			
POA Administratvie Expenses	55,392	53,014	2,378
POA Landscape Expenses	85,106	80,000	5,106
POA Property Expenses	36,529	37,408	(879)
POA Utility Expenses	4,835	2,600	2,235
Cottage/Villa Expenses	68,084	50,580	17,504
Development Expenses	83,000	61,000	22,000
Irrigation Expenses	125,666	99,967	25,699
Total Operating Expenses	458,612	384,569	74,043
Operating Net Income (Loss)	(12,052)	98,339	(110,391)
Non-Operating Expense			
Debt Service - Security Project Interest	3,734	3,770	-
Fence Repairs	7,555	15,000	(2,178)
Irrigation Repair/Maint POA	19,161	5,600	16,060
Irrigation - Install new meters		58,000	(58,000)
Road Maint & Repair	-	75,000	(75,000)
Security Project - Expenses	33,199	-	35,000
Total Non-Operating Expense	63,649	157,370	(84,118)
Fund Change	(75,701)	(59,031)	(32,850)
Beginning Reserve Balance	101,728	101,728	
Fund Change	(75,701)	(59,031)	
Ending Reserve Balance	26,027	42,697	
Targeted Operating Reserve	96,142	96,142	
Non-Operating Reserve	-	-	



### POA

Lakecliff on Lake Travis POA Income Statement - POA YTD 12/31/2023

	YTD Actual	Annual Budget	Actual vs Budget
Income			
Assessments - Annual POA	241,128	247,248	(6,120)
Lot Mowing Fee Allocation	8,559	16,600	(8,041)
Interest Income	928	500	428
Gate Access Tags	4,235	-	4,235
Late Fee	994	780	214
AR Fee Income	2,355	200	2,155
Total Income	258,199	265,328	(7,129)
Expense			
Administrative Expenses			
Accounting	615	750	(135)
Bank Charges - Return Pymt	17	-	17
Copies	3,122	975	2,147
Admin-AR Fees	875	5,000	(4,125)
Legal Expense	16,462	15,000	1,462
Management Fees	14,124	14,125	(1)
Meeting Expense	2,325	1,500	825
Misc General Expense	7,140	-	7,140
Postage/Delivery	574	500	74
Social Events	514	2,500	(1,986)
Website Maint	2,503	2,500	3
Website Hosting	325	500	(175)
Ins-D & O	1,841	2,052	(211)
Ins-F&EC or Package	4,186	3,550	636
Ins-Liability	-	3,262	(3,262)
Taxes-Property	769	800	(31)
Total Administrative Expenses	55,392	53,014	2,378



### POA

#### Lakecliff on Lake Travis POA

Income Statement - POA

YTD 12/31/2023

	YTD Actual	Annual Budget	Actual vs Budget
Landscape			
Landscape-Lot Mowing	16,600	16,600	-
Landscape-Common Area Recurring	63,775	59,000	4,775
Landscape-Supplies	2,155	2,900	(745)
Landscape-Sprinklers	2,577	1,500	1,077
Total Landscape	85,106	80,000	5,106
Property Expenses			
Entry Gate Maintenance	1,965	1,000	965
Gate Access Tags	9,911	-	9,911
Mailbox/Guard House Maint/Repair	380	1,500	(1,121)
Landscape Lights	695	200	495
Maint/Repair	6,551	2,000	4,551
Security/Monitoring	11,729	31,608	(19,879)
Signage Install/Maint	5,007	500	4,507
Street Light Maint/Repair	-	200	(200)
Water Feature Maint	291	400	(110)
Total Property Expenses	36,529	37,408	(879)
Utility Expenses			
Internet Security	722	-	722
Electric	2,672	2,600	72
Tel/Cell/Pager	1,441	-	1,441
Total Utility Expenses	4,835	2,600	2,235
Total Operating Expense	181,862	173,022	8,840
Operating Income (Loss)	76,337	92,306	(15,969)
Non-Operating Expenses			
Security Project - expenditures	33,199	-	33,199
Fence Repairs	7,555	15,000	(7,445)
Road Maint/Repair	-	75,000	(75,000)
Debt Service - Security Project Interest	3,734	3,770	(36)
Non-Operating Expenses	44,488	93,770	(49,282)
Fund Change - Cash Increase (Decrease)	31,849	(1,464)	33,313



### Irrigation

Lakecliff on Lake Travis POA Income Statement - Irrigation YTD 12/31/2023

	YTD Actual	Annual Budget	Actual vs Budget	
Income				
Irrigation System Revenue	94,884	77,000	17,884	
Irrigation System - Set up fees	28,000	25,000	3,000	
Total Income	122,884	102,000	20,884	
Expense				
Meter Reading	5,539	5,367	172	
Raw Water	89,894	85,000	4,894	
Raw Water - Res. Water Facility	9,600	9,600	-	
New Meters	4,277	-	4,277	
Irrigation Install	16,357	-	16,357	
Total Expense	125,666	99,967	25,699	
Non-Operating Expense				
Irrigation - Install New Meters	-	58,000	(58,000)	
Irrigation Repair/Maint POA	19,161	5,600	13,561	
Total Non-Operating Expenses	19,161	63,600	(44,439)	
Total Expenses	144,827	163,567	(18,740)	
Fund Change - Cash Increase (Decrease)	(21,943)	(61,567)	39,624	



### Development

#### Lakecliff on Lake Travis POA

Income Statement - Development

YTD 12/31/2023

		Annual Budget	Actual vs
	YTD Actual	Budget	Budget
<u>Income</u>			
Arch Review Fee	12,500.00	25,000.00	(12,500.00)
New Construction Mgmt Fee	11,000.00	40,000.00	(29,000.00)
Total Income	23,500.00	65,000.00	(41,500.00)
Expense			
Administrative Expenses			
Development Services	83,000.00	61,000.00	22,000.00
Total Expense	83,000.00	61,000.00	22,000.00
Fund Change - Cash Increase (Decrease)	(59,500.00)	4,000.00	(63,500.00)



#### Cottages

Lakecliff on Lake Travis POA

#### Income Statement - Cottages

YTD 12/31/2023

	YTD Actual	Annual Budget	Actual vs Budget
Income			
Cottage Landscape Maintenance Allocation	38,134	44,980	(6,846)
Cottage Landscape Seasonal Allocation	3,116	4,100	(984)
Set-up Fees	312	-	312
Sprinklers Repair Revenue - Cottages	416	1,500	(1,084)
Total Income	41,977	50,580	(8,603)
Expense			
Landscape-Cottage Recurring	59,535	44,980	14,555
Landscape-Seasonal	6,119	4,100	2,019
Landscape-Cottage Sprinkler Repairs	2,430	1,500	930
Total Expense	68,084	50,580	17,504
Fund Change - Cash Increase (Decrease)	(26,107)	-	(26,107)



### **Balance Sheet**

#### Lakecliff on Lake Travis POA

**Balance Sheet** Period 12/31/2023

#### Assets

Cash	

<u>'</u>	Cash				
		Cking - Western Alliance		83,737	
		Cking - Arrowhead Bank		6,961	
		Cking - Arrowhead Bank Construction Dep	osit	20,025	
		MMA Reserve - Western Alliance		9,753	
		Total Cash		120,475	
			Total Assets		120,475
Į	Liabilities & Equit	v			-, -
	Accounts Payable	,			
-		Accounts Payable		11,729	
		Total Accounts Payable		11,729	
(	Other Liabilities	2			
		Construction Deposits		20,000	
		Total Construction Deposits		20,000	
ſ	Prepaid Assessme	nts			
		Prepayments		62,719	
		Total Prepaid Assessments		62,719	
J	Fund Balance				
		Beginning Fund Balance		101,728	
		Fund Change		(75,701)	
		Total Fund Balance		26,027	
			Total Liabilities & Equit		120,475



### Committee Updates

Community Engagement Cottage and Villas Architectural Control





### Community Engagement Committee





## Community Engagement Committee

#### The Mission of the Committee

Engage with the entire community to foster the positive and welcoming vision that is Lakecliff

#### Busy 2023!!!

- ✓ New POA Directory!!! Huge effort!!! Will Print update in June 2024
- ✓ Welcome Packet Continuous Updates (Things keep changing all the time)
- ✓ Website Updates
- ✓ Multiple Outreaches to Residents on
  - ✓ Security updates Many questions handled
  - ✓ Irrigation updates
  - ✓ Lakecliff Clean-up
  - ✓ CTWC Updates
  - ✓ Voting Outreach
- $\checkmark$  New signage at the Guard House installed
- ✓ Special Events Celebrations!
- ✓ Build the Lakecliff Brand every day!



#### The Mission of the Committee

Engage with the entire community to foster the positive and welcoming vision that is Lakecliff

#### **New POA Directory**







#### **DUANE & LISA ALLEN**

2900 CLIFF OVERLOOK – LOT DUANE'S EMAIL: dandlallen94@gmail.com DUANE'S CELL: 714-499-1638 LISA'S CELL: 714-553-5472 PREFERED MAILING ADDRESS: P.O. Box 27008, Anaheim, CA 92809

#### RICHARD & PAM ATKINS 2923 CLIFF POINT – HOME RICHARD'S EMAIL: richdatk@att.net RICHARD'S CELL: 512-496-5949 PAM'S EMAIL: pampe254@gmail.com PAM'S CELL: 512-496-1395





#### RON & SARIKA BATRA 25641 kahala sunset court – lot

23641 KAHALA SUNSEL COURT – LO RON'S EMAIL: ronbatra@gmail.com RON'S CELI: 512-774-7711 SARIKA'S EMAIL: sarikabatra02@yahoo.com SARIKA'S CELI: 512-423-0379 PREFERRED MAILING ADDRESS: 2520 Shire Ridge Drive, Austin, TX 78732

#### RANDY BEAMAN & SHELLEY ESTES

25715 CLIFF CIRCLE – HOME RANDY'S EMAIL: randy@capellatx.com RANDY'S CELL: 512-461-0851 SHELLEY'S EMAIL: shelley.estes@siemens.com SHELLEY'S CELL: 512-426-3795

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03 POA MEMBERS | alphabetical by last name

### The Mission of the Committee



### The Mission of the Committee





### The Mission of the Committee

Engage with the entire community to foster the positive and welcoming vision that is Lakecliff



### HIGHLAND LAKES Canine Rescue





### The Mission of the Committee





#### The Mission of the Committee





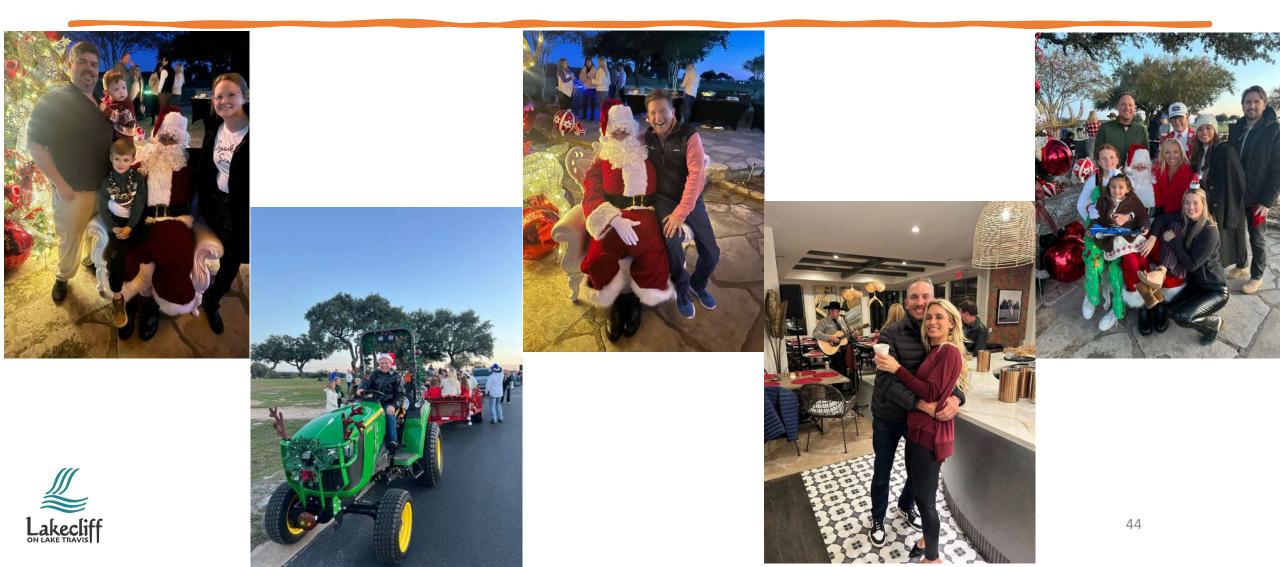


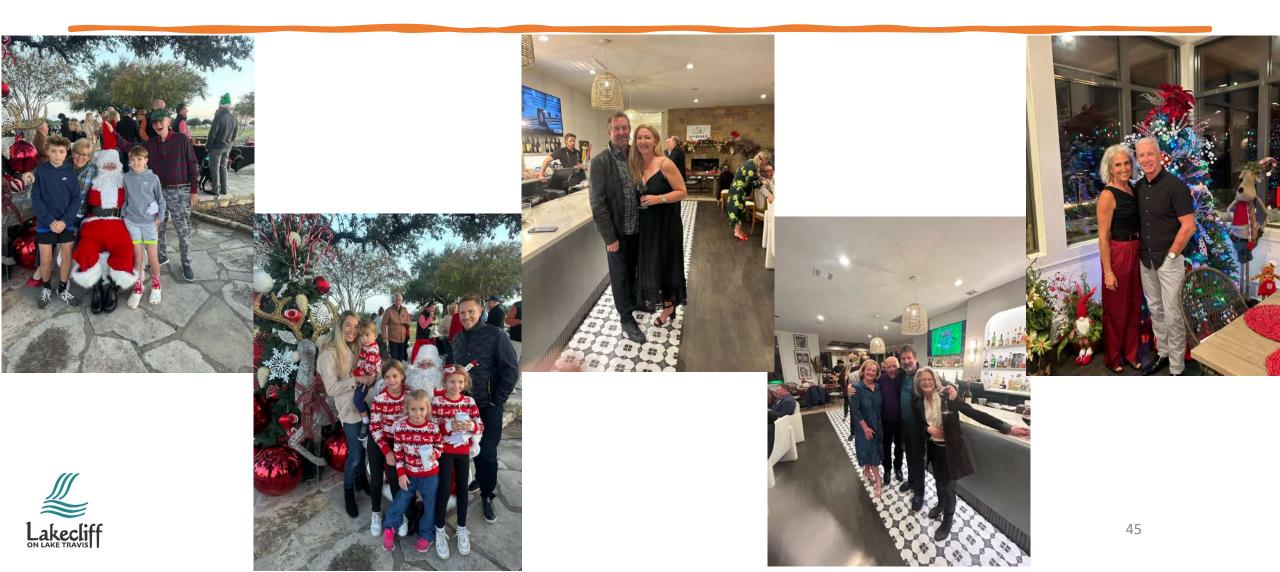
### The Mission of the Committee

- ✓ Christmas takes the Prize Again!!!!
- ✓ Over 350 people joined the Christmas Tree Lighting with over 100 children!!! AND, All got presents....HOHOHO
- ✓ And...the Christmas Party was a wonderful gathering!
- ✓ More to come in 2024!!!









### Architectural Control Committee





### ACC

### **2023** Construction Completed

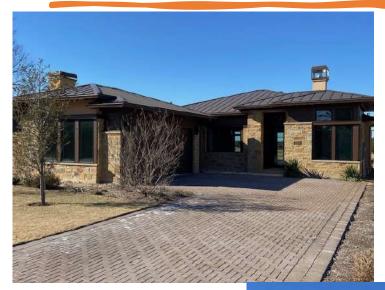
- Villas 4
- Spec Homes 2
- Cottages (Shumate Homes) 3
- Custom Homes 8
- As of 1/1/24 5 under construction

#### **Committee Reviews in 2023**

- New Homes 3
- New Villas 2
- Remodels/Additions to Plans-12



### ACC – Spec Homes



Fall Creek Custom Home 2801 Cliff Point

Canyon Homes Golf Villa 2200 Kahala Sunset Dr.









Hal Shumate Golf Cottage 25001 Stableford Circle



### ACC

#### **Other Committee Activity**

- Assisted Board with Irrigation Language
- Updating Arch. Rules document
- Began taking Construction deposits and issuing fines

#### **Projected Construction Activity**

- Custom and Villa Homes 7
- Spec Homes to start 2



### Cottage and Villa Committee





## Cottage and Villa Committee

### The Mission of the Committee

Create a Voice for the Cottage and Villa Community to enable the POA Board to listen to suggestions and concerns and work towards ensuring the highest quality of life for these owners

- As we original 14 Cottage owners know, our Lakecliff POA Board created the Cottage and Villa Committee in late 2021/early 2022, to create a voice to enable the Lakecliff POA Board to listen to suggestions and concerns and work towards ensuring the highest quality of life for us Cottage and Villa owners.
- Some of the activities, we 14 existing cottage owners agreed to take on a couple of years ago, was to physically meet together at the same time, at my Cottage, to determine if we could agree on common goals and scope, to address possible improvements, like:
  - Improving the eye appeal of the entrance to Lakecliff, as we travel down Kahala Sunset Drive
  - Replacing the flower bed plants landscape and irrigation, that was lost during the freeze of 2021 and again, the freeze of 2022
  - Scope of grass cutting, property lines, burms around trees, fence procedure, parking of golf carts and trailers. And, who would pay for personal tree trimming
  - Painting the exterior of the cottage units in desperate need of paint and exterior repair and many other repairs
    requested and completed to the cottage area on Kahala Sunset Drive during the past 2 years
- And, after completion of these improvement areas to our Cottages, what a difference to the "Eye Appeal" of Lakecliff as we drive down Kahala Sunset Drive.
- So, the question for 2024 is, "should we try to continue to improve the "Eye Appeal" of the Cottages and Villa's in 2024?"



## Cottage and Villa Committee

### The Mission of the Committee

Create a Voice for the Cottage and Villa Community to enable the POA Board to listen to suggestions and concerns and work towards ensuring the highest quality of life for these owners

- Recently, Lakecliff has added approximately 6 Cottage and Villa owners to this Committee, and I would like to consider having another meeting, again even at my Cottage.
- Now, with at least 20 Cottage and Villa owners in this committee, there are already ideas, needs, questions or observations that we can discuss, and if not, there will certainly be some come up during the course of 2024.
- There is nothing more pressing than the Travis County Cottage Property Tax increase of more than 100% for 2024, so
  let's talk about this tremendous expense and how relief may be managed, to offset this tax increase on a group of
  cottages that are more than 20 years old. Maybe thru a "Class Action Protest"!
- When I approached the existing Cottage owners and several of the new Villa owners during the past 6 months, most of the feelings were that we already had the "meeting thing", and with the many Social Events, we have had an opportunity to meet if needed.
- 2024...Here we come and the Cottage and Villa Committee is set to tackle all the challenges that arise for this group of POA Members!



### Homeowner's Forum





### Adjourn



